



FOREMAN'S DEVELOPMENT SERIES CERTIFICATION PROGRAM

- This course is open to members of IBEW Local 340, travelers working locally and NECA members.
- Classes will be at **IBEW Local Union 340 Hall -10240 Systems Parkway Sacramento, CA 95827**
- To receive the completion certificate, **all 12 modules must be completed.**
- Earn **continuing education hours** toward state certification
- **Dinner provided** each night
- You will be sent an email confirmation once you have submitted your registration.
- For additional information, contact the JATC at **adminstaff@340jadc.org**

Registration Form

1: Fill in your information

Name: _____

Street Address or P.O. Box: _____

City: _____ State: _____ Zip Code: _____

E-mail address: _____ Phone: _____

IBEW Membership Number (IBEW Card #) (for recording course completions): _____

Classification: (check all that apply) Inside Wireman JW ☐ IBEW Traveler ☐

2. Course Schedule and Overview

Date	Time	Topic	Hours
Monday, July 20	4:00-6:00 PM	<i>Role of the Foreman</i>	2 hours
Tuesday, July 21	4:00-6:00 PM	<i>Project Startup & Specifications</i>	2 hours
Monday, August 24	4:00-6:00 PM	<i>Material Management</i>	2 hours
Tuesday, August 25	4:00-6:00 PM	<i>Labor Relations & Communication</i>	2 hours
Monday, September 21	4:00-6:00 PM	<i>Understanding the Estimate I & II</i>	2 hours
Tuesday, September 22	4:00-6:00 PM	<i>Man Loading & Scheduling</i>	2 hours
Monday, October 26	4:00-6:00 PM	<i>Managing Production</i>	2 hours
Tuesday, October 27	4:00-6:00 PM	<i>Safety I & Safety II (Mental Health)</i>	2 hours
Monday, November 16	4:00-6:00 PM	<i>Documentation</i>	2 hours
Tuesday, November 17	4:00-6:00 PM	<i>Change Management</i>	2 hours
Monday, November 30	4:00-6:00 PM	<i>Project Closeout</i>	2 hours
Tuesday, December 1	4:00-6:00 PM	Highly Effective Foreman I & II	2 hours

3. Submit this form to:

FDS Registration

Sacramento Electrical Training Center/JATC
2836 El Centro Rd, Sacramento, CA 95833

OR

By emailing this form to: Adminstaff@340jadc.org

I understand this is a 12-course module and to receive the certification, I need to attend each class from 4pm – 6pm.

Signature: _____

Date: _____